

Washington Art Education Association Constitution

Adopted 1995, Revised 2016

PREAMBLE TO THE CONSTITUTION

The Washington Art Education Association (WAEA) through its Constitution sets forth the means by which the aspirations of those responsible for programs of art education can be supported and extended.

As an organization, we affirm our faith in the power of the visual arts to enrich the lives and endeavors of humankind. In a highly technological society such as ours, the visual arts serve as a humanizing force, giving dignity and a sense of worth to the individual. They provide the means by which aesthetic quality and order are derived from the exercise of an individual's creativity and critical understanding. WAEA adheres to policies that do not discriminate against individuals on the basis of race, color, orientation, national or ethnic origin.

It is our purpose to promote and maintain the highest possible quality of instruction in visual arts programs under whatever sanctions they are fostered. It shall be our intent to encourage ongoing research in art education, communicate our belief to the organized teaching profession and to the community-at-large, to strengthen the position of the visual arts as a discipline in the schools, and to affect positively the role of art education in the culture.

We dedicate ourselves to aesthetic and humanistic growth and quality performance in art. With these as our goals, we support visual arts and humanities programs that provide depth and breadth of experience in art in order to meet the needs, interests, and abilities of the varied individuals we teach.

(adapted from *National Art Education Association, 2014*)

THE CONSTITUTION

ARTICLE I – NAME The organization shall be known as the Washington Art Education Association (WAEA).

ARTICLE II – PURPOSES The purpose of WAEA is to promote art education through professional development, service, research, advancement of knowledge and leadership. To that end, WAEA will: promote quality instruction in visual arts education; encourage ongoing research in art education; hold public discussions; sponsor conferences and programs; and work with other related agencies in support of art education. Since the mission of WAEA is to be a non-profit education organization, it shall only engage in activities consistent with its status as defined in Section 501(c) (3) of the Internal Revenue Code.

Voted and Approved on at the 2016 Fall Conference in Bellingham WA

ARTICLE III – MEMBERSHIP Individuals interested in, or engaged in activities concerned with, or related to art or art education, are eligible for membership.

ARTICLE IV – ORGANIZATION AND GOVERNANCE

Section 1: ORGANIZATION WAEA shall be organized to include an Executive Board of Officers, along with an Advisory Board of Regional Vice Presidents, Division Directors, and Committee Chairs.

Section 2: EXECUTIVE BOARD OFFICERS The Executive Board Officers of WAEA shall be President(s), President Elect(s), Immediate Past President(s), Secretary, and Treasurer. The WAEA Executive Board shall be the authority of WAEA. The President(s) shall serve as Chair of the Executive Officers, Regional Vice Presidents, Division Directors, and Committee Chairs.

Section 3: TERMS OF OFFICE The term of office for the WAEA Executive Board will be for two years. No Executive Board member shall simultaneously hold more than one Executive Board position.

Section 4: ADVISORY BOARD The WAEA Advisory Board shall be composed of accomplished experts offering innovative advice and dynamic perspectives, in order to provide non-binding strategic advice to the management of WAEA. Each member of the Advisory Board will demonstrate a ‘vote of confidence’ in all voting situations.

Section 5: REGIONAL VICE PRESIDENTS Regional Vice Presidents will work with their regional colleagues to address their concerns and recommend programs. Regional Vice Presidents will serve as Advisory to the Executive Board. The term of service will be for two years, unless extended upon approval of the Executive Board.

Section 6: DIVISION DIRECTORS shall be made of job-alike groups of the membership. These shall be the Division of Elementary Education, the Division of Middle Level Education, the Division of Secondary Education, the Division of Higher Education, the Division of Retired Educators, the Division of Supervision and Administration, the Division of Independent Schools, the Division of Museum Education. Division Directors will serve as Advisory to the Executive Board. The term of service will be for two years, unless extended upon approval of the Executive Board.

Section 7: STANDING COMMITTEE CHAIRS may be appointed at any time by the President(s) as deemed necessary for the work of WAEA, upon approval by the Executive Board. Standing Committees to Chair shall be Membership, Advocacy, Awards, Website/Communications, State Conference, Publication Editor(s), Youth Art Month, Educator Artists, Scholarship and Silent Auction. Committee Chairs will serve as Advisory to the Executive Board. The term of service will be for two years, unless extended upon approval of the Executive Board.

ARTICLE V – ELECTIONS

Section 1: ELECTION OF OFFICERS Elections for the President-Elect(s), Secretary and Treasurer, shall take place at the annual Business Meeting; all members present may vote. Candidates for office in WAEA must be active members in good standing, who have held an active membership in WAEA during the past two previous years. In the event of vacancy in any WAEA office, officer-elects shall assume the duties, and the President may appoint with the approval of the Executive Board, an interim officer to fill the officer-elect vacancy until a new election can take place.

Section 2: VOTING Election of Executive Board Officers shall take place at the annual Business Meeting, by a majority vote of all members present. Voting may be conducted by ballots, electronic mail, or other authorized means of transmission.

ARTICLE VI – INCOME WAEA is a non-profit, volunteer organization. No part of the earnings of WAEA shall take advantage of or benefit any member, sponsor, donor, creator, trustee, officer, or without limitation, any other private individual, or to the benefit of any corporation, any private individual or any substantial part of activities of which is carrying on propaganda or otherwise attempting to influence legislation; this shall not prevent payment of reasonable compensation for services actually rendered to or for WAEA in its purposes.

Upon dissolution, all of the assets of WAEA shall be turned over to such non-profit, tax-exempt, charitable, scientific, or educational organization exempt from federal income taxation under Section 501 (c) (3) of the Internal Revenue Code. WAEA shall not divert any part of its income to any member, sponsor, donor, creator, trustee or officer; by lending any part of its income; by paying any compensation in excess of reasonable allowance for compensation for personal services actually rendered; by making any purchase or security of other property for more than adequate consideration for money or money's worth; or by engaging in any other transaction which either directly or indirectly results in diversion of its income. WAEA shall not use any income for purposes other than the objects herein before set forth and shall invest income as per established policy. The Association shall not act in any way or engage in any activity which might affect its right to full tax deduction of the members' contributions. WAEA shall be so operated as to be entitled to, and receive all tax exemptions, federal and local.

ARTICLE VII – AMENDMENTS Any WAEA member may propose an amendment to the Executive Board. Upon the Executive Board's determination of the merit of the proposed amendment, it shall be reviewed at its next regularly scheduled meeting. After review and approval by Executive Board and Advisory, the proposed amendment shall be published in the next issue of the WAEA Publication for consideration by the membership. The amendment shall be voted on at the next Business Meeting by the membership with a ballot, or conducted by electronic mail or other authorized means of electronic transmission within 30 days of the publication. Two-thirds of the votes cast are required for passage of an amendment.

Washington Art Education Association BYLAWS
Adopted 1995, Revised 2016

THE BYLAWS

ARTICLE I - DUTIES OF THE WAEA EXECUTIVE BOARD OF OFFICERS

Section 1: PRESIDENT(S) shall preside at all meetings of the Executive Board, the Advisory Board, and the General Membership. The President(s) shall serve as the liaison with NAEA, and represent all members by participating in Delegates Assembly at the NAEA Convention; establish professional goals and programs for WAEA through Executive Board and Advisory; inform the membership of the activities of the WAEA Board and the concerns of WAEA; and to perform such other duties as usually pertain to the office of the President. Term of office is two years.

Section 2: PRESIDENT-ELECT shall assist the President(s) with all meetings; work alongside the President(s) in all programs, and effectively communicate information, activities and updates; assume the duties of the President in the event of absence or vacancy in that office. Term of office is two years.

Section 3: IMMEDIATE PAST PRESIDENT shall assist the current President(s) by providing advice and continuity for the management and programs of WAEA, and shall assume the duties of the President-Elect in the event of vacancy in that office; Term of office is two years.

Section 4: SECRETARY shall perform the duties of Secretary to the Executive Board, the Advisory Board, and the Membership. S/He shall record the minutes of business at all meetings, and make them available to Executive Board, Advisory, and the General Membership. S/He shall keep records of WAEA on file for easy reference. Term of office is two years.

Section 5: TREASURER shall serve as custodian for the funds of WAEA, and shall maintain a systematic accounting of expenditures and income. The Treasurer will have records reviewed annually by a financial review system. Term of office is two years.

Section 6: DISMISSAL The provisions for removal of an Executive Board Officer includes acts or omissions that involve intentional misconduct or violation of law for any transaction from which money or services were personally received to which s/he was not legally entitled.

ARTICLE II - FISCAL YEAR The fiscal year will extend from July 1st to June 30th.

ARTICLE III - DUTIES OF THE WAEA ADVISORY BOARD

Section 1: WAEA ADVISORY BOARD includes Regional Vice Presidents, Division Directors, and Committee Chairs. The Advisory Board shall have authority to represent and to act for the WAEA Board in the interval between meetings of that body.

Section 2: TERMS OF SERVICE All Advisory Board positions are two years; any Advisory Board member may be eligible to serve between seven and eight years if they are re-selected by the Executive Board. In the event of a vacancy prior to the end of a term, the Advisory Board member may appoint a replacement.

Section 3: REGIONAL VICE PRESIDENTS Regional Vice Presidents shall be selected from each of the nine Educational Service Districts (ESD) regions. Any Active Member may have their name submitted for the region in which they reside, for consideration to serve. Names will be submitted to Executive Board and selected by the voting process. Regional Vice Presidents shall assume their duties immediately following the vote, by working with their regional colleagues to address their concerns and recommend programs.

Section 4: DIVISION DIRECTORS shall be made up of job-alike groups of the membership. These shall be the Division of Elementary Education, the Division of Middle Level Education, the Division of Secondary Education, the Division of Higher Education, the Division of Retired Educators, the Division of Supervision and Administration, the Division of Independent Schools, the Division of Museum Education.

The recognized Divisions, through their professional educational group, shall study issues relating to members of the group the Division represents; shall regularly communicate via website, blogs, social media, regarding updates and professional development opportunities to assist members.

Section 5: COMMITTEE CHAIRS may be appointed at any time by the President(s) as deemed necessary for the work of WAEA, upon approval by the Executive Board. Standing Committee Chairs shall be Membership, Conference, Publication Editor, Webmaster, Advocacy, Awards, Youth Art Month, Educators as Artists, Scholarship and Advertisements/Vendors.

The standing Committees Chair positions are an essential part of the organization. Committee Chairs carry out initiatives defined by the current WAEA strategic plan/vision, and develop in response to members' needs.

Section 6: SPECIAL COMMITTEES WAEA Executive Board, Regional Vice Presidents, Division Directors, and Standing Committee Chairs may appoint special committees to undertake special assignments, at any time.

ARTICLE IV - MEMBERSHIP AND DUES

Section 1: AMOUNT OF DUES The dues for all classes of membership in the Association shall be determined in accordance with WAEA published policy.

Section 2: MEMBERSHIP The procedure for membership includes completion of online or mail-in forms from the WAEA / National Art Education Association (NAEA) website. WAEA is an affiliate of the NAEA; membership fee entitles active membership to both organizations.

Membership renewal must be activated annually. Membership shall be terminated by non-renewal of dues.

Section 3: CLASSES OF MEMBERSHIP Unless otherwise specified, all classes of membership are for a period of one year.

The following classes of membership are established:

- a. ACTIVE For those individuals engaged in the teaching of art, or the direction of programs of art education, or in pursuits closely related to the field. Active membership provides all the privileges of membership including the right to vote and hold office.
- b. FIRST YEAR PROFESSIONAL For new graduates entering their first year of teaching art. Membership is good for one year only. First year professional membership provides all privileges of Active membership except the right to hold national Association office.
- c. ASSOCIATE For individuals not actively engaged in the teaching of art. Associate membership provides all the privileges of membership except the right to vote and hold office.
- d. RETIRED ACTIVE For individuals who have retired and have been a member of the Association for a minimum of five years. Retired Active membership provides all the privileges of Active membership. Those individuals in the Retired Active category at the time of the ratification of this revision will be grandfathered.
- e. STUDENTS For undergraduate pre-service students and full-time graduate students. Student membership provides the privileges of Active membership including the right to vote and hold office.
- f. INSTITUTIONAL For institutions directly or indirectly involved in art education. Institutional membership provides all the privileges of membership except the right to vote or hold office.

Section 4: RESPONSIBILITIES Membership responsibilities shall include active service in furthering the NAEA Strategic Plan and WAEA Mission.

ARTICLE V - ELECTIONS

Section 1: ELECTION OF OFFICERS The election of Executive Board Officers shall take place at the annual Business Meeting. All current members of WAEA shall be eligible to vote for Executive Board Officers. Candidates for office must be members in good standing who have held active membership in WAEA during the past two previous years. A majority of the votes cast is required for election. Voting shall be conducted by ballots, electronic mail or other authorized means of electronic transmission.

Section 2: VACANCIES In the event of a vacancy in any Executive Board position, an interim officer may fill the vacancy and shall assume the duties of the vacated office, with the approval of both the Executive and Advisory Board, until a new election can take place.

ARTICLE VI – MEETINGS

Section 1: ANNUAL BUSINESS MEETING The general membership shall convene for the annual Business Meeting to elect Executive Board Officers and conduct such other WAEA business as necessary. The annual business meeting is to be held in conjunction with the state-wide conference. The location of the state-wide conference and annual business meeting shall be

determined by the Conference Committee with notification given to members no less than 90 days in advance.

Section 2: MEMBERSHIP MEETINGS Throughout the fiscal year, there shall be Open Membership Meetings scheduled one year in advance at the annual retreat. WAEA Executive Board shall be responsible for conducting the business of all meetings. Executive Board Meetings may be called at any time as needed, and conducted in-person or electronically.

Section 3: RULES OF ORDER The rules of procedure for the conduct of meetings of the General Membership, Executive and Advisory Boards, shall be those contained in the latest edition of *Robert's Rules of Order*, except as otherwise provided in these Bylaws. The latest edition of *Robert's Rules of Order* shall be the authority on all questions of procedure not otherwise covered in the Constitution and Bylaws.

The Executive Board Officers shall study and recommend topics for all meetings, through plans, reports, or resolutions, the issues pertinent to the membership of WAEA, and the profession at large; shall review amendments to the constitution and bylaws and recommend actions needed; shall review the fiscal responsibility of the membership with recommendations for any expenditures; and shall propose minutes and an agenda to membership prior to each Open Membership Meeting.

Section 4: VOTING The Executive Board Officers shall present voting issues to the Advisory Board for discussion prior to conducting a vote. The minimum quorum for voting purposes will become the President(s), Secretary, Treasurer, and two Advisory Board members totaling a minimum of five members present when a motion is moved for a vote. Action may not be taken on a matter unless a quorum exists with respect to that matter. Executive Board Officers or the minimum quorum shall raise their hands when voting on a motion. This shall be the 'vote of record' documented in the meeting minutes. The Advisory Board shall verbally voice their vote, each demonstrating a 'vote of confidence,' when voting on a motion.

ARTICLE VII - PUBLICATIONS WAEA Publications must satisfy the needs and unique roles of the WAEA membership. The purposes and procedures for publications are found in the Policies and Procedures Manual.

ARTICLE VIII - ADOPTION OF CONSTITUTION AND BYLAWS After presentation of the proposals to the membership, and upon the majority approval of the votes cast from the current membership, this Constitution and Bylaws become operative immediately.

ARTICLE IX – INDEMNIFICATION OF EXECUTIVE OFFICERS AND ADVISORY BOARD No Officer, former Officer or Advisory shall be personally liable to WAEA or its members for monetary damages for any conduct; provided, however, that this section shall not eliminate or limit liability for acts or omissions that involve intentional misconduct or a knowing violation of law, or for any transaction from which the Officer or Advisory will personally receive a benefit in money, property, or services to which s/he is not legally entitled; and provided, this limitation

shall not eliminate or limit the liability of an Officer or Advisory for any act or omission prior to the date when this provision becomes effective.

Section 1: EXPENSES The term “expenses” includes the amount paid in satisfaction of a judgment or in the settlement of a claim if the settlement is approved by a majority of the Executive Board Officers other than those involved, or by a majority of the members of a committee who are not officers or directors so involved appointed by the President(s), subject to the approval of the Officers. The right of indemnification under this article shall not exclude any other right to which an Officer or Advisory may be entitled, nor restrict WAEA’s right to indemnify or reimburse an in a proper case even though not specifically provided for herein.

The right of indemnification under this Article shall be in addition to and not exclusive of all other rights to which any person may be entitled. Each Executive Board Officer or Advisory Board Member shall be indemnified by WAEA against all expenses reasonably incurred in connection with an action, suit, or proceeding, to which s/he may be a party defendant or with which s/he may be threatened by reason of having been an Officer or Advisory, or by reason of having acted pursuant to a resolution of the Executive Board. However an Officer or Advisory shall not be indemnified for any matter for which s/he is held liable for gross negligence or misconduct in the performance of duties.

SECTION 2: INSURANCE WAEA shall maintain insurance, at its expense, to protect itself and members or another partnership, joint venture, trust or other enterprise, against any such expense, liability or loss, whether or not it would have the power to indemnify such person against such expense, liability or loss under Washington State Law.

ARTICLE X - AMENDMENTS The Bylaws may be amended by majority vote of the Executive Board Officers provided that a proposed amendment has been previously presented, discussed, and approved by Executive and Advisory Boards at a regular WAEA Meeting, and copies had been sent to all members thirty days in advance of the meeting.

ARTICLE XI - MANUAL OF POLICIES AND PROCEDURES The NAEA Board shall adopt and publish policies which govern the procedures of WAEA. Materials shall be reviewed biennially by the Executive and Advisory Boards for corrections and updated information, as needed.

ARTICLE XII. DISSOLUTION WAEA shall use its funds only to accomplish the objectives and purposes specified in these Bylaws and no part of said funds shall be distributed to members. On dissolution of WAEA, any funds remaining shall be distributed to one or more qualified scientific, educational, charitable or philanthropic organizations related to the field of Art Education to be selected by the Executive Board Officers.